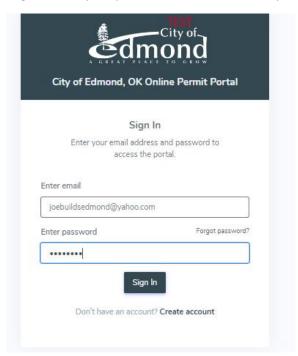
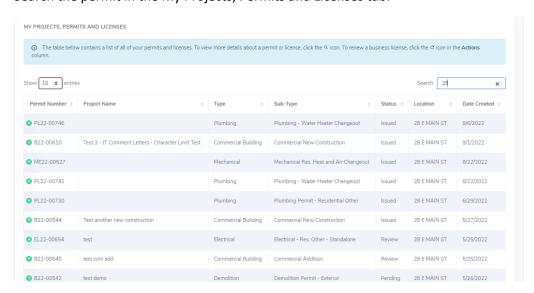
Gaining access from a project invite

Instructions for added Contact

Login/create your portal account. Make sure you are using the same email address that they added.



Search the permit in the My Projects, Permits and Licenses tab.



Open the permit, got to the Onbase Plan Review Project tab and click "Upload/View ePlans"

 OnBase Plan Review Project

 Identifier
 Name
 Status

 B22-00610
 Test 3 - JT Comment Letters - Character Limit Test
 Plans Approved

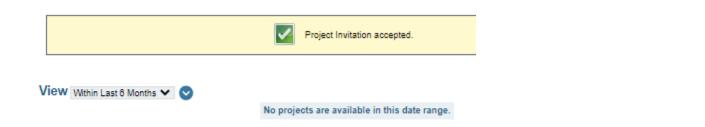
 Upload/View ePlans

 for review comments and to submit plans and documents

Click on Project Invitations



Click on the check box to accept the invitation



Once you have accepted the invitation, close that window and reopen the "Upload/View ePlans" tab.



You can now upload or view ePlans associated with this project.

